

Courses and instructors to develop your potential.

Live online or face to face.

Microsoft Power BI Desktop

Power BI Desktop is part of the suite of tools from Microsoft which enable data to be analysed and published from a variety of sources. With Power BI Desktop, you get a report authoring tool that enables you to connect to and query data from different sources using the Query Editor.

What will I learn?

LESSON 1

Getting Started with Power BI Desktop: Power BI Concepts and Overview - Accessing Help - Power BI Screen Elements and Toolbars - Introduction to Main Features - Imports - Visualizations - Filters and Queries - Reports

LESSON 2

Connecting to Data Sources with Power BI Desktop: Data Sources Power BI Desktop will Connect to Data Types and Properties in Power BI Desktop - Import and Enter Data - Get Data and Query Editor - Introducing the Query Editor - Using the Query Editor to Connect to Data Sources

Key features

- ✓ Live Online Training with a real person - not dull e-learning
- ✓ Fully certified trainer
- ✓ Get key skills and practical knowledge
- ✓ This course is available for groups and 1-2-1 live online
- ✓ Course materials included
- ✓ Recognised course certificate

Interested?

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the Query Editor to Connect to Data - Combining Data Sources as a Mash Up - Use Append Queries - Merge Data Tables - Working with Relationships in Data

LESSON 3

Data Visualizations: Overview of Data Visualizations - Creating and Working with Tables and Matrix Views - Applying Conditional Formats to Visualizations - Charts - Types - Options - Interactive Slicers - Date Slicers - Dropdowns and Searches - Number Slicers with Value Ranges - Date Slicers with Relative Filters - Create Reusable Field Hierarchies - Record Grouping and Binning in Visualizations - Analytics Lines in Visualizations - Insight - Explain Increase/Decrease - Forecast - Create Measures - Create a KPI Visualization - Drill Visualizations to see underlying Data - See Records - Date Hierarchies - Page Drillthrough Filters - Show Values As and Quick Measures - Clustering - Creating Role Based Views - Data Categories, Geo-Data and Maps

LESSON 4

Querying and Shaping the Data: Common Activities using Query Editor - Filters - Using Delimiters - Transforms - Pivot and Group By - Creating Custom Calculated Columns - Adding Conditional Columns - Columns From Examples - Introduction to DAX Expressions - Histograms

LESSON 5

Reports and Output Options: Report Elements and Options - Working with Pages - Keyboard Shortcuts and Navigation - Selection Pane - Lock Objects - Adding Graphics - Report Level Filters - Bookmarks - Spotlight - Report Themes - Export Power BI Data to CSV - Create a Power BI Template