Courses and instructors to develop your potential.

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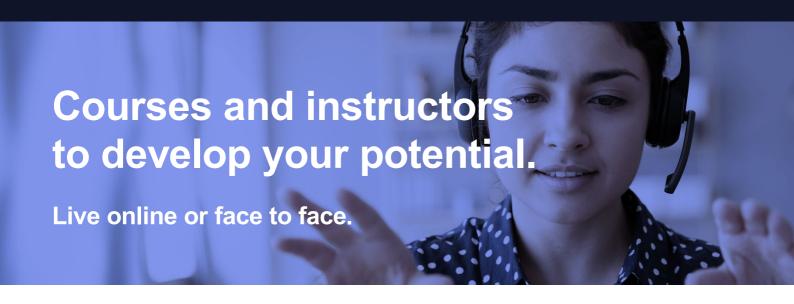
Microsoft Power BI PRO

Get to grips with Microsoft Power BI and utilise the capabilities of this powerful application by attending our 1 day course.

What will I learn?

LESSON 1

Get Started with Power BI: What is Power BI

LESSON 2

Get DataOverview: Power BI data sources - Connect to a SaaS solution - Upload a local CSV file - Connect to Excel data that can be refreshed - Connect to a sample

LESSON 3

Create a Report with Visualizations: Create a new report - Create and arrange visualizations - Format a visualization - Create chart visualizations - Use text, map, and gauge visualizations and save a report - Use a slicer to filter visualizations - Sort, copy, and paste visualizations - Download and use custom visuals from gallery

LESSON 4

Modify and Print a Report: Rename and delete report pages - Add a filter to a page or report - Set

Key features

- ✓ **Face to face or Live Online**
- ✓ **Fully certified trainer**
- ✓ **Get key skills and practical knowledge**
- ✓ **This course is available for groups and 1-2-1 live online**
- ✓ **Course materials included**
- ✓ **Recognised course certificate**

Interested?

- ☎ **Call us: 01225 308979**
- ✉ **Email us: info@go.courses**

report pages - Add a filter to a page or report - Set
visualization interactions - Print a report page - Send
a report to PowerPoint

LESSON 5

Create a Dashboard: Create and manage
dashboards - Pin a report tile to a dashboard - Pin a
live report page to a dashboard - Pin a tile from
another dashboard - Pin an Excel element to a
dashboard - Manage pinned elements in Excel - Add
a tile to a dashboard - Build a dashboard with Quick
Insights - Set a Featured (default) dashboard

LESSON 6

Ask Questions about Your Data: Ask a question
with Power BI Q&A - Tweak your dataset for Q&A -
Enable Cortana for Power BI

LESSON 7

Share Data with Colleagues and Others: Overview:
Sharing reports and dashboards - Publish a report to
the web - Manage published reports - Share a
dashboard

LESSON 8

Use Power BI Mobile Apps: Get Power BI for mobile

LESSON 9

Use Power BI Desktop: Install and launch Power BI
Desktop - Get data - Reduce data - Transform data -
Relate tables - Pull Power BI Desktop data into
Power BI service - Export a report from Power BI
service to Desktop